

Day of Coordination Package:

On the day of your wedding or event, leave the logistics to us. Our day-of coordination service ensures that everything runs smoothly, allowing you to relax and savor every moment without worrying about any last-minute details.

Includes:

- Virtual meeting
- In person Meeting with contract to be signed on this date and deposit 50% of total
- Contact with all Vendors 1 week prior to event, final payment is due
- Point of Contact for Venue. Confirming arrival times, setup details and specific requirements.

- Timeline Management “Day of Coordination” creating smooth transition from one time to the next. You make the plan and type up the details Let me take care of the stress for you so your special day is not interrupted.

Starting at \$500.00 for Day of only.

Package does not include Tear Down and Clean up, can be an add on:

- Additional \$300 for Tear Down and Clean up venue prior to departure.

★ Please note: Any additional cost applies to all outside vendors, including but not limited to florists, caterers, venues, cake designers, DJ, rental servers and decor providers.

The service includes one round of communication assistance with your vendors 4-6 weeks prior to the event and one additional communication during the week of the event.

All vendor services and related fees are contracted and paid directly by the client to each vendor.

.....I can't wait to meet you, click **Contact Us**.